

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, MIDVALLEY IMPROVEMENT DISTRICT, HELD AT 160 EAST 7800 SOUTH, MIDVALE UTAH 84047 ON AUGUST 10, 2016 AT THE TIME OF 4:30 PM, PRUSUANT TO NOTICE.**

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**BOARD OF TRUSTEES PRESENT**

**BRENT W. SMART - CHAIRMAN**

**DAVID DAWES**

**QUINN SPERRY**

**OTHERS PRESENT**

**BRAD M. POWELL, DISTRICT MANAGER**

**CATHY KINGSBURY, OFFICE CLERK**

**BRENT CHRISTENSEN, CHIEF FINANCIAL OFFICER**

**MARC JONES, OPERATION'S SUPERVISOR**

Meeting was called to order at 4:35 PM by Chairman Brent Smart.

Mr. Smart presented Mr. Dawes a gift card from the District for his upcoming wedding. Mr. Dawes thanked the District.

**MINUTES**

**Upon motion** made by Mr. Dawes, Seconded by Mr. Sperry and passed unanimously, the minutes of the Board Meeting held on June 8, 2016 were approved.

**ATTORNEY**

Mr. Bell presented a Resolution to pay the Series 2013 Revenue Bond in full and ratify actions taken by the District's staff to pay the bonds. Mr. Bell stated by paying off the bonds early the District will save over \$300,000. Mr. Bell stated Mr. Christensen communicated with each Board member and each member agreed to pay the bond off. Mr. Bell recommends the Board to approve the resolution 2016-08-10A.

**Upon Motion** made by Mr. Sperry, Seconded by Mr. Dawes and passed unanimously, the Board approved Resolution 2016-08-10A Approving the Payment in Full of the District's Series 2013 Sewer Revenue Bonds, and Ratifying the Actions Taken by District Staff to Pay Those Bonds.

Mr. Bell reported the Mr. Amaya issue is moving forward and the deposition date is scheduled for August 25, 2016.

## **GENERAL MANAGER**

Mr. Powell presented a resolution requesting approval of \$300 per month compensation from Utah Local Governments Trust. Mr. Powell is a board member of the Trust and the Trust pays \$300 per meeting and meets once a month on Friday. A new resolution will need to be approved each year.

**Upon Motion** made by Mr. Dawes, Seconded by Mr. Sperry and passed unanimously, the Board approved Resolution 2016-08-10B Supporting the Service of the District General Manager as a Member of the Board of the Utah Local Governments Trust Including the Compensation of Being on the Board.

Mr. Powell stated the District would like to sell the 2015 Ford F150 XLT; it has 11,000 miles on the odometer. The original purchase price was approximately \$30,100. The District has two bids from local dealers for \$30,000. Mr. Powell would like to advertise the 2015 Ford F150 on KSL for \$33,500 or best offer.

**Upon Motion** made by Mr. Dawes, Seconded by Mr. Sperry and passed unanimously, the Board approved the sale of the 2015 Ford F150 XLT Super Crew Pick-up for sale for \$33,500, or best offer with a floor of \$30,000.

Mr. Powell would like permission to replace the 2015 Ford F150 with a 2017 F150 XLT Lariat Super Crew. The Lariat offers a technology package where the XLT does not have the same package. Mr. Powell will get three quotes with the District's written specifications.

**Upon Motion** made Mr. Dawes, Seconded by Mr. Sperry and passed unanimously, the Board approved the purchase of the 2017 Ford F150 XLT Lariat Super Crew pick-up for an amount of \$42,000 or less.

Mr. Powell stated he would like to upgrade the District's GIS system to the ArcGIS Mobile. The District currently has four desktop licenses for ArcGIS; in either standalone or concurrent use. The District is currently using Spatial IM by Gateway Mapping to keep track of the sewer lines that are televised and cleaned. The District's current version of ArcGIS is 10.3.1 and talking with Gateway Mapping the Spatial IM will not run versions higher than 10.3 and there is a 10.4 coming out.

Mr. Powell stated he would like to go with ESRI which has an ArcGIS On-line, in which the GIS database is stored in the "cloud". Access to the database is through a web browser. The advantage of using the on-line version is that information would be entered directly in to the database and everyone would have the current information, eliminating Spatial IM.

The annual cost would be approximately \$6,000 for nine users. We would need Gateway Mapping to help us convert everything to the on-line version. Gateway Mapping has given the District an estimate to do the work of \$6,000.

**Upon Motion** made by Mr. Sperry, Seconded by Mr. Dawes and passed unanimously, the Board directed the General Manager to work with Gateway Mapping to upgrade the District's ArcGIS On-Line.

#### **REVIEW AND APPROVE BILLS**

**Upon Motion** made by Mr. Dawes, Seconded by Mr. Sperry and passed unanimously, the Board approved payment of the June-August 9, 2016 bills for \$521,570.69 and ratified the June 2016 payroll for \$60,183 and July 2016 payroll for \$56,433.

#### **OFFICE REPORT**

Ms. Kingsbury reported she will certify the liens with Salt Lake County on September 1, 2016. The certification amount to date is just under \$40,000.

#### **CHIEF FINANCIAL OFFICER**

Mr. Christensen handed out the District's financial balance sheet which shows what the District owes and what the District owns. Mr. Christensen also handed out a Profit & Loss statement and one difference is the sewer treatment fees are down from last year. Mr. Christensen stated that comparing this year to last year the District looks good. One difference is the impact fees are down from last year due to no new construction in the District.

Mr. Christensen handed out a projection of cash reserve to 2021. One graph shows the money the District will have in reserve with the new rate increase and the bottom graph shows what would have happened if the sewer rate had not been increased. If the rate increase had not been put into effect the District would not have money in reserve after the year 2020.

Mr. Christensen informed the board he would have a draft of the 2017 tentative budget for them to review by October 1, 2016 in preparation for the October 12, 2016 meeting where they will approve the tentative budget. The final budget will be ready for approval for the November 2016 board meeting.

#### **OPERATION'S SUPERVISOR**

Mr. Jones stated he would like to see the State Venting Code changed back to a 3" minimum. The District has issues because the vent stacks are 1 ½- 2" where they use to be 3". The cleaning trucks are too powerful and now are sucking all the water out of the line, emptying the pee traps and when released blows the water back and water comes up in the toilets and drains.

Mr. Powell stated he would like to purchase a new nozzle, the anti-blaster at a cost of approximately \$3,500 and should help with the problem of water coming up in the toilets and floor drains.

Mr. Jones stated there were 3 connections since the last board meeting and construction continues to be slow in the District.

The slip lining project for this year was completed on July 15, 2016.

**TRUSTEES**

Mr. Dawes requested Mr. Christensen to look into all of the District's phone bills and see if the cost can be reduced.

Mr. Dawes also requested that Mr. Christensen put together a graph showing what drives the District's operation and maintenance cost up.

Mr. Sperry asked Mr. Powell for a map showing the lines that have been slipped lined, the future lines to be slipped lined and a time line when slip lining of lines will be complete.

**ADJOURN:** Upon unanimous vote by the Board, the meeting was adjourned at 6:15 PM