

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, MIDVALLEY IMPROVEMENT DISTRICT, HELD AT 160 EAST 7800 SOUTH, MIDVALE UTAH 84047 ON DECEMBER 13, 2017 AT THE TIME OF 2:30 Noon, PRUSUANT TO NOTICE.

BOARD OF TRUSTEES PRESENT

**QUINN SPERRY - CHAIRMAN
ROBERT HALE
SONDRA SMITH**

OTHERS PRESENT

**MARK F. BELL, DISTRICT ATTORNEY
BRAD M. POWELL, DISTRICT MANAGER
M. CATHY KINGSBURY, TREASURER
BRENT E. CHRISTENSEN, CHIEF FINANCIAL OFFICER, DISTRICT CLERK
MARC V. JONES, OPERATION'S SUPERVISOR**

Meeting was called to order at 2:38 PM by Chairman Quinn Sperry.

1. PUBLIC COMMENTS

No one in attendance

2. MINUTES

Upon motion made by Ms. Smith, Seconded by Mr. Hale and passed unanimously, the Board approved the minutes of the Board Meeting held on November 8, 2017 as corrected.

Upon motion made by Mr. Hale, Seconded by Ms. Smith and passed unanimously, the Board approved the minutes of the Board Meeting held November 21, 2017 to canvass the November election.

3. ATTORNEY REPORT

- a. Mr. Bell presented a "draft" working copy of the vehicle use policy and will bring this item back to a future board meeting.
- b. Mr. Bell stated he was asked by the Board to look into emergency management issues and qualifications for FEMA funding. Mr. Bell did not find anything the District would need to do to pre-qualify for funding from FEMA. Mr. Bell stated if the District is insured, that is where the money would come from; but if the District is not insured the Federal government steps in incase of an emergency. Mr. Bell recommended the District look to see if there is a hazardous incident policy already in place. Mr. Bell stated one of the most important things for the District to have is an inventory of what

we have in the ground; a record showing the condition of lines and what has been slipped lined.

- c. Legislative issues; one issue up for consideration would take the District's ability to collect non-payments through property taxes. Mr. Bell will keep the Board updated on this issue.

4. GENERAL MANAGER/ENGINEERING REPORT

- a. Mr. Powell stated four years ago the District contracted with George K Baum (GKB) to become the District's financial advisors, specifically Matt Dugdale. Throughout the past few years the District has used GKB for bonds for the sewer system upgrade and for a few other miscellaneous issues. Mr. Powell stated he anticipates that the costs will be less than \$2,000 per year, which is the "Individual Procurement Threshold" from the MID Procurement Policy. Mr. Powell would like to recommend that the Board approve a new contract with GKB to serve as our Financial Advisors for the next five years by approving Resolution 2017-12-13.

Upon motion made by Mr. Hale, Seconded by Ms. Smith and passed unanimously, the Board approved George K Baum as the District's Financial Advisors for the next five years and authorize the Chairman to sign Resolution 2017-12-13.

- b. Mr. Powell stated the slip-lining project will be starting soon and has given the contractor Notice to Proceed. A pre-construction meeting will be at the District's office on Tuesday, December 19, 2017. There are additional lines Mr. Powell will add to the contract and the contractor will keep the same pricing.
- c. Mr. Powell stated we received the new Vactor jet truck on November 28, 2017. On December 7th the operators were trained on the new Vactor. Mr. Powell will look into selling the GapVax and would like to sale and replace the dump truck.

5. REVIEW, APPROVE AND RATIFY CAS DISBURSEMENTS

Upon Motion made by Mr. Hale, Seconded by Ms. Smith and passed unanimously, the Board ratified the November 2017 cash disbursement for \$588,018.27 and November 2017 employee earnings summary for \$62,223.

6. OFFICE REPORT

Nothing new to report.

7. CHIEF FINANCIAL OFFICER'S REPORT

- a. Mr. Christensen stated he has been working with Century Link on the District's alarm system and as of today the alarm system is in and Century Link owes us approximately \$500.

8. SUPERVISOR'S REPORT

- a. Mr. Jones reported construction in the District is picking up:
 - North Pines has 36 units with ½ the sewer systems in and 10 manholes.
 - Enterprise has tied in the line but has not disconnected the line under the building.
 - Lavine Farms has 16 units and the main is in.
 - IOP on 7900 South 700 East has paid their fees.
 - White Pines with 9 units have not yet connected.
 - Olsen Subdivision has 4 units – 300 East 7000 South (west side)
 - 7200 South 100 East a new restaurant going in (next to Bohemian)

9. TRUSTEES REPORT

- a. Mr. Hale would like to thank the Board for allowing him to serve on the Board and stated it was a pleasure and helped him to learn leadership skills. Mr. Hale will point with pride to the District on how well it is run. Mr. Sperry would also like to thank Mr. Hale on his recommendation to come in and to be considered for the Board vacancy.

Mr. Sperry thanked everyone for the holiday luncheon.

Adjourn Upon unanimous vote by the Board, the meeting was adjourned at 3:13 PM.