

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, MIDVALLEY IMPROVEMENT DISTRICT, HELD AT 160 EAST 7800 SOUTH, MIDVALE UTAH 84047 ON FEBRUARY 14, 2018 AT THE TIME OF 12:00 NOON, PRUSUANT TO NOTICE.

BOARD OF TRUSTEES PRESENT

**QUINN SPERRY - CHAIRMAN
SONDRA SMITH
BLAKE ROEMMICH**

OTHERS PRESENT

**MARK BELL, ATTORNEY
BRAD M. POWELL, DISTRICT MANAGER
CATHY KINGSBURY, TREASURER
BRENT E. CHRISTENSEN, CHIEF FINANCIAL OFFICER, DISTRICT CLERK
MARC JONES, OPERATIONS SUPERVISOR**

Meeting was called to order at 12:10 PM by Chairman Quinn Sperry.

1. PUBLIC COMMENTS

No one in attendance

2. MINUTES

Upon motion made by Ms. Smith, Seconded by Mr. Roemmich and passed unanimously, the Board approved the minutes of the Board Meeting held on January 10, 2018.

3. ATTORNEY REPORT

- a. Mr. Bell discussed the Utah's 2018 Legislative session and bills that may affect the District. Mr. Bell handed out a summary of the House Bills (HP) and Senate Bills (SB).

HB-64 Distracted Drivers: Prohibited the use of any handheld device in a moving vehicle, this bill failed.

HB-133 Employment Amendments – Nepotism: Wording was changed defining nepotism from “dating partner” to “household member”.

HB-168 Political Subdivision Lien Authority: Will protect ability of local districts to certify unpaid fees, and use county tax rolls as a means to collect the same. Also eliminates former provision that would allow a property owner to pick and choose which portions of taxes or fees they would pay.

HB-266 Limited Access Highways: Provides circumstances where a highway authority (UDOT) may not close a legal point of access to a public highway. “Legal Point of Access” = an access established before July 1, 2003.

Mr. Bell is concerned with the District's manholes at 7200 South and I-15. The manholes were installed in 1989 and this house bill would not apply.

HB-290 Local District Boards: Clarified inconsistencies in the current law.

Would require advertising in newspaper for interim vacancies on local district boards.

SB-80 Exempt and Apportioned License Plate Amendments: Removes annual registration requirements for vehicles with UHP or EX license plates.

SB-137 Government Records: Clarification of protected status of records of closed meeting.

- b. Mr. Bell stated he met with Mr. Powell and Mr. Christensen; they are working on the vehicle policy and will bring the policy back to the Board at a later date. Mr. Bell explained that there are vehicle policies in the safety manual and the employee manual and he would like to combine everything in the general policy manual concerning vehicles. Mr. Bell will keep the Board up-to-date on the progress of this policy.
- c. Mr. Bell will conduct the open meeting training which is required and will set up a time to also discuss ethics training.

4. GENERAL MANAGER/ENGINEERING REPORT

- a. Mr. Powell gave an update on the vehicle purchases stating the 2018 Ford F-550 chassis cab has been ordered and is 8 weeks out. Mr. Powell stated the low bid for the bed for the truck is from Semi Services at \$14,221.12, the dump bed installation is about 6 weeks out.

Mr. Powell stated the new 2018 Lariat has been ordered and should be here in April. Mr. Powell solicited quotes for a second 2018 F-150 Lariat and has awarded the purchase to Ken Garff Ford for \$42,684.33. It is also scheduled to be constructed the first week in April.

Mr. Powell would like to sell the silver 2017 F-150 Lariat with 14,500 miles on it. The asking price will be in the vicinity of \$43,000.

- b. Mr. Powell informed the Board the overhead garage doors are manual operated and he had two of the doors changed to have remote opening capabilities. The total cost to install the garage doors openers was under \$300.
- c. Mr. Powell discussed the conferences for the employees and Board members for the year. Mr. Powell stated the Utah Association of Special Districts is a very good seminar and encourages the Board to attend. The conference will be held in Layton on November 7-9, 2018.

5. REVIEW, APPROVE AND RATIFY CASH DISBURSEMENTS

Upon Motion made by Ms. Smith, Seconded by Mr. Roemmich and passed unanimously, the Board ratified the January 2018 cash disbursement for \$233,130.26 and January 2018 employee earnings for \$65,450.

6. OFFICE REPORT

- a. Nothing new to report.

7. CHIEF FINANCIAL OFFICER'S REPORT

Mr. Christensen presented the financial statements and information for the year ending December 31, 2017. Mr. Christensen indicated that the financial information was previously mailed and emailed to the Board Members prior to the meeting for their review.

- a. The Balance Sheet for December 31, 2017 was presented. Mr. Christensen pointed out that the PTIF savings account had increased about \$610,000 from the prior year. The increase was due to the increase in sewer service fees (revenue) in September of 2016 and also that the District did not pay out about \$400,000 in slip-lining costs. The increase was anticipated as the District will be paying out about \$2,000,000 from the District's cash reserves, in the next few years, to the treatment plant for the District's share of the construction that will be happening there.
- b. The Profit & Loss – Comparison to Prior Year Report for December 31, 2017 was presented. Mr. Christensen reviewed the fluctuations in the revenue and expense accounts for 2017 to the prior year. He noted that the Net Income for 2017 had increased by about \$790,000 which was primarily due to the increase in sewer service fees and that the District had not done about \$400,000 of anticipated slip-lining maintenance expense to the sewer pipes. The 2017 slip-lining project is currently in process.
- c. The Profit & Loss – Budget vs Actual Report for December 31, 2017 was presented. Mr. Christensen discussed the major fluctuations of the actual revenues and expenses verses the operating budget. Mr. Christensen reminded the Board that the budget was created about 15 months before year end, so some fluctuations would naturally happen. Some of the major fluctuations included a decrease in the sewer treatment fees expense of about \$195,000 that was due to the treatment plant billing the District less than the treatment plant's original budget. The repairs and maintenance expense was about \$285,000 less than budgeted due to no slip-lining costs were incurred during the year. The 2017 slip-lining project started in January of 2018.

8. SUPERVISOR'S REPORT

- a. Mr. Jones reported on construction in the District:
White Pines has all 9 units connected. (Complete)

9. TRUSTEES REPORT

Adjourn Upon unanimous vote by the Board, the meeting was adjourned at 1:00 PM.