

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, MIDVALLEY IMPROVEMENT DISTRICT, HELD AT 160 EAST 7800 SOUTH, MIDVALE UTAH 84047 ON October 10, 2018 AT THE TIME OF 12:00 Noon, PRUSUANT TO NOTICE.**

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**BOARD OF TRUSTEES PRESENT**

**QUINN SPERRY - CHAIRMAN  
SONDRA SMITH  
BLAKE ROEMMICH**

**OTHERS PRESENT**

**MARK BELL, ATTORNEY  
BRAD M. POWELL, DISTRICT MANAGER  
CATHY KINGSBURY, TREASURER  
MARC JONES, OPERATIONS SUPERVISOR**

Meeting was called to order at 12:07 PM by Chairman Quinn Sperry.

**1. PUBLIC COMMENTS**

No one in attendance

**2. MINUTES**

**Upon Motion** made by Ms. Smith, Seconded by Mr. Roemmich and passed unanimously, the Board approved the minutes of the Board Meeting held on September 12, 2018.

**3. ATTORNEY REPORT**

- a. Mr. Bell stated he would like to conduct an employee Ethics Training and a Sexual Harassment Training after the new operator is hired. The training will be scheduled after the first of the year.

**4. GENERAL MANAGER'S REPORT**

- a. Mr. Powell reported he added new verbiage to the Employee Manual, Paragraph 3.4. Mr. Bell also had new verbiage to be added to the same paragraph:

During this period, introductory employees have no right to continued employment with the District, and may be terminated at the discretion of the General Manager with or without notice for any or no reason, and without any right to due process, notice, explanation, or appeal in connection with said termination.

At the conclusion of the "introductory period(s)" the employee will receive a \$0.48 per hour (\$1,000 per year) increase in pay.

**Upon Motion** made by Mr. Roemmich, Seconded by Ms. Smith and passed unanimously, the Board approved the addition of the paragraph and sentence at the end of Paragraph 3.4 Introductory Period of the Employee Manual:

“During this period, introductory employees have no right to continued employment with the District, and may be terminated at the discretion of the General Manager with or without notice for any or no reason, and without any right to due process, notice, explanation, or appeal in connection with said termination.

At the conclusion of the “introductory period(s)” the employee will receive a \$0.48 per hour (\$1,000 per year) increase in pay.”

- b. Mr. Powell reported on the status of the hiring and promoting of District employees. Mr. Powell stated Mr. Cecala appreciates the promotion to Operations Supervisor. Mr. Powell sent a memo to each of the operators inviting them to apply for the position of GIS Specialist/Assistant Operations Supervisor; one operator applied, Mr. Syme.

**Upon Motion** made by Ms. Smith, Seconded by Mr. Roemmich and passed unanimously, the Board approved to promote Mr. Syme to be the GIS Specialist/Assistant Operations Supervisor when Mr. Jones retires, January 15, 2019.

- c. Mr. Powell stated the Holiday luncheon at Market Street Grill will be Thursday, December 13, 2018 at Noon and also suggest that the December Board meeting be moved to Thursday, December 13, 2018.

**Upon Motion** made by Mr. Roemmich, Seconded by Ms. Smith and passed unanimously, the Board approved to move December’s Board meeting to December 13, 2018.

- d. Mr. Powell discussed the 2019 “Tentative” Operating Budget that was sent out by Mr. Christensen to the Board. Mr. Powell stated he would suggest one change and that would be the word “slip-lining” be replaced with “cured-in-place-pipe” (CIPP); CCIP is the process the District uses. Mr. Bell suggested using the word “lining” in place of “slip-lining”.

**Upon Motion** made by Ms. Smith, Seconded by Mr. Roemmich and passed unanimously, the Board approved the draft of the 2019 tentative budget.

## **5. REVIEW, APPROVE AND RATIFY CASH DISBURSEMENTS**

**Upon Motion** made by Ms. Smith, Seconded by Mr. Roemmich and passed unanimously, the Board ratified the September 2018 cash disbursements for \$185,876.37.

**Upon Motion** made by Ms. Smith, Seconded by Mr. Roemmich and passed unanimously, the Board ratified the September 2018 employee earnings for \$74,277.

## **6. OFFICE REPORT**

- a. No report

## **7. SUPERVISOR'S REPORT**

- a. Mr. Jones reported construction in the District has slowed down.  
The house on 7500 South 700 East has been torn down  
(The house to the north will also be torn down)

## **8. TRUSTEES**

Ms. Smith stated she would like addresses put with the "construction in the District" report.  
Mr. Sperry stated an insurance company has contacted Midvale City concerning an insurance policy offering Midvale homeowners insurance to cover their sewer lines.  
All Trustees commented the "Tentative" Operating Budget looks good.

**Adjourn** Upon unanimous vote by the Board, the meeting was adjourned at 12:33 PM.