

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, MIDVALLEY IMPROVEMENT DISTRICT, HELD AT 160 EAST 7800 SOUTH, MIDVALE UTAH 84047 ON SEPTEMBER 13, 2017 AT THE TIME OF 12:00 Noon, PRUSUANT TO NOTICE.

BOARD OF TRUSTEES PRESENT

**QUINN SPERRY - CHAIRMAN
ROBERT HALE
SONDRA SMITH**

OTHERS PRESENT

**MARK F. BELL, DISTRICT ATTORNEY
BRAD M. POWELL, DISTRICT MANAGER
M. CATHY KINGSBURY, TREASURER
BRENT E. CHRISTENSEN, CHIEF FINANCIAL OFFICER & DISTRICT CLERK
MARC V. JONES, OPERATION'S SUPERVISOR**

Meeting was called to order at 12:05 PM by Chairman Quinn Sperry.

1. PUBLIC COMMENTS

No one in attendance

2. MINUTES

Upon motion made by Mr. Hale, Seconded by Ms. Smith and passed unanimously, the Board approved the minutes of the Board Meeting held on August 9, 2017.

3. ATTORNEY REPORT

Mr. Bell stated he has nothing to report but there are items under the General Manager's report he will discuss.

4. GENERAL MANAGER'S REPORT

- a. Mr. Powell gave an update on the trucks and backhoe stating we have received the two trucks and the backhoe. Mr. Powell stated he will get three quotes to sell the 2016 Ford XLT and also advertise the truck on KSL.
- b. Mr. Powell updated the Trustees on the slip-lining project stating the project will be delayed because the contractor, PEC, is running behind schedule. PEC anticipates

starting the project after Thanksgiving. One of Mr. Powell's concerns on the delay of the project is the project would not get done in the 2017 calendar year and prices may go up. Mr. Joe Peccia, PEC President, assured Mr. Powell that the prices in the bid are firm and will continue to be valid until the project is complete. Mr. Powell agreed to give PEC a Notice to Proceed after Thanksgiving.

- c. Mr. Powell presented the Ethic's Policy to the Board and requested the board adopt the policy and add it to the Policy Manual.

Upon motion made by Mr. Hale, Seconded by Ms. Smith and passed unanimously, the Board approved to adopt the Ethics Policy sent earlier by the General Manager and that it be added to the Policy Manual.

Mr. Bell recommended the General Manager keep track of the additions to the policy manual and update the manual and redistribute it to the Trustees at the first of each year.

Mr. Bell would like to take 10-15 minutes during October's board meeting and talk about the state ethics policy with the Trustees and have a separate meeting with the employees.

- d. Mr. Powell stated the WWETT Conference will be February 21-23 and wanted to know if any of the Trustees wanted to attend. Mr. Powell will reserve a hotel room for a Trustee and it will be determined who will attend after the November election.

REVIEW, APPROVE AND RATIFY CASH DISBURSEMENTS

Upon Motion made by Mr. Hale, Seconded by Ms. Smith and passed unanimously, the Board ratified the August 2017 cash disbursement for \$292,281.27 and August 2017 employee earnings summary for \$62,223.

CHIEF FINANCIAL OFFICER'S REPORT

- a. Mr. Christensen reported the 2018 budget season is coming up and in the October board meeting he will present the tentative 2018 budget; and in the November board meeting there will be a public hearing to adoption the final 2018 budget. Mr. Christensen does not anticipate any big changes to budget.

SUPERVISOR'S REPORT

Mr. Jones reported construction in the District is picking up:

- IOP has started construction at 7985 South 700 East.

- There will be new construction on 8400 South 500 East with 16 units proposed, but construction has not started
- There are 36 units proposed for the property on 7800 South, behind Harmon's, construction has not started.
- White Pines (8000 South) 9 units and they have started construction
- Enterprise on State Street has started their two story building and they will be moving our sewer main line. The District needs to stay in the loop with Midvale City during the construction of the building to make sure our sewer main is relocated before occupancy. Mr. Bell stated the District will need an easement for our sewer main.

TRUSTEES

Mr. Hale stated there is a small development proposed for 1035 East 7240 South; 3 to 4 homes

Ms. Smith would like Mr. Christensen to register her for the "New Board Member" training November 3rd at the Utah Association of Special Districts Annual Convention.

Adjourn Upon unanimous vote by the Board, the meeting was adjourned at 12:40 PM.