

**MINUTES OF THE ELECTRONIC MEETING OF THE BOARD OF TRUSTEES, MIDVALLEY IMPROVEMENT DISTRICT, HELD AT 160 EAST 7800 SOUTH, MIDVALE UTAH 84047 ON SEPTEMBER 9, 2020 AT THE TIME OF 12:00 NOON, PRUSUANT TO NOTICE.**

---

**BOARD OF TRUSTEES PRESENT**

**SONDRA SMITH – CHAIR  
BLAKE ROEMMICH – VICE-CHAIR (EXCUSED)  
RONALD SPERRY**

**OTHER PRESENT**

**MARK BELL – ATTORNEY  
BRAD M POWELL, DISTRICT MANAGER  
CATHY KINGSBURY, TREASURER  
BRENT E CHRISTENSEN, CHIEF FINANCIAL OFFICER, DISTRICT CLERK  
JARED SYME – OPERATIONS ASSISTANT SUPERVISOR/GIS SPECIALIST**

Meeting was called to order at 12:10 PM by Board Chair Sondra Smith. Ms. Smith reported the meeting is being held electronically due to the Covid-19 virus. The anchor location for the meeting is at Midvalley Improvement District office located at 160 East 7800 South. The meeting was advertised as an electronic meeting to be held on Zoom with the information on how to attend the meeting using Zoom.

**1. PUBLIC COMMENTS/CERMONIES/PRESENTATIONS**

No one attending electronically on Zoom or at the District offices.

**2. MINUTES – APPROVAL**

- a. **Upon motion** made by Mr. Sperry, Seconded by Ms. Smith and passed unanimously, the Board accepted the August 12, 2020 minutes as corrected.

**3. ATTORNEY REPORT**

- a. Mr. Bell reported he will arrange a time to meet with Mr. Powell to discuss the revision of the District's Procurement Policy. Mr. Bell stated he received an email today from the State with their rules on procurement and Mr. Bell will make sure the District's policy is in line with the State rules.

Mr. Bell will set up a date and time to meet with the District employees to cover the ethics disclosure form.

**4. GENERAL MANAGER/ENGINEERING REPORT**

- a. Mr. Powell reported the 2019 Ford Lariat sold on August 13, 2020 for \$45,000. The District is currently down one truck but will be able to get by until the two new trucks arrive later in the year.
- b. Mr. Powell stated on August 13, 2020 he met with Midvale City, an on-line meeting, to discuss the 7200 South Project cost overrun. The meetings main topic was the overrun on the asphalt. Mr. Kane Loader, City Manager with Midvale City, basically said during the on-line meeting that that 7200 South Project contract was between the District and the Contractor and Midvale City would not be paying any money toward the asphalt. Mr. Powell stated they did not discuss payment for the replacement of the unmarked water line the contractor hit and the City Inspector requested 200' of line to be replacement and not just patched.
- c. Mr. Powell updated the Board on the Site Improvement Project stating that he received a final approval from Midvale City for the project. Midvale City has requested a couple of things be complete before the end of the project that were not part of the site improvements: The lighting on the building must be changed and the landscaping must be complete prior to final sign off.

Mr. Powell will wait until the first of the year to put the Site Improvement Project out to bid because we are headed into winter and we do not want the parking lot dug up in the winter.

- d. Mr. Powell discussed the high flow issue at the August board meeting and wanted to bring the Trustees up-to-date on what has been found; the District was having excessive water flows at the treatment plant in March and April.

Insituform has inspected the outfall line from Manhole (MH) A019 to MHA018 (just upstream from the District's meter). Because the bypass also emptied the line between MH A019 and A020, we televised this line as well up to the bypass plug; both of these lines show considerable wear.

The cost to this point is \$65,100.

Mr. Powell is certain that the high flows are due to storm water in the area. MH A020 is approximately 10-feet adjacent to a storm water pump station. After inspection of the pump it is clearly not operable. All of the runoff from the Dish network parking lot and from the parking areas to the south run into this non-working pump station. The pump station itself has approximately a foot of mud/dirt on the bottom and pump bottom is encased in the mud.

When Cliff Johnson Excavating excavated MH A020 to install the bypass plug and put the bypass pump lines in the line, they exposed the corrugated metal pipe (CMP). For the entire section exposed, the bottom of the CMP was completely rusted away. It appears that as the pump station fills with storm water, when it got to the level of the CMP, it filled the pipe and did not go anywhere; therefore, the bottom of the pipe rusted. All the overflow from the pump station apparently went into the ground water and probably directly into our manhole and our out fall line. The storm water made it "upstream" to the vault in the railroad right-of-way, flowed through the two 12-inch lines from the vault into the ditch adjacent to our line.

The District is investigating into who may own the pump station but so far cannot determine for sure who the owner is. It is obvious that the pump station has not been maintained for many years. Mr. Cecala and Mr. Syme are working with Midvale City (Roland) to determine if the line is Midvale's or the property owner.

Mr. Powell received a proposal from Insituform to line our two sections plus the section from MH A-022 to MH A020, in the amount of \$134,210.

**Upon motion** made by Mr. Sperry, Seconded by Ms. Smith and passed unanimously, the Board ratified the General Manager's decision to go ahead with the pipe lining and pay Insituform up to \$134,210 to line the pipe from Manholes A022 to A020, A020 to A019 and from Manhole A019 to A018, a total of 337 lineal feet; and to have the District's operators actively participate in the sealing and backfilling of Manhole A020.

Ms. Smith complimented the District operators on their detective work and following through to determine where the water was coming from.

- e. Mr. Powell informed the Board there is one of the District's employees that may have been exposed to COVID19 and is being tested and has quarantined himself until he gets test results back.

## **5. REVIEW, APPROVE AND RATIFY CASH DISBURSEMENTS**

**Upon Motion** made by Mr. Sperry, Seconded by Ms. Smith and passed unanimously, the Board ratified the August 2020 cash disbursements for \$950,336.59.

**Upon Motion** made by Mr. Sperry, Seconded by Ms. Smith and passed unanimously, the Board ratified the August 2020 employee earnings for \$69,539.

## **6. OFFICE REPORT**

- a. Ms. Kingsbury reported she filed the liens with Salt Lake County in the amount of \$52,597 which is 183 accounts. The last couple of years the account number only varies about 7.

## **7. CHIEF FINANCIAL OFFICER**

- a. Mr. Christensen stated one thing the District is always trying to do is determine how the Coronavirus has affected us. When it comes to the liens, we are actually down from a couple of years ago, the customers are making their sewer payments. Mr. Christensen complimented Ms. Kingsbury on a good job she does on trying to collect sewer payments and with working with those customer that were on the lien list.

Mr. Christensen stated he will have a draft of the 2021 operating budget ready by October 1, 2020 for the Trustees to look at before the October 14, 2020 board meeting. This will give the Board time to look at the budget and discuss any changes that may need to be made. The tentative 2021 budget should be ready for adoption by the November board meeting.

## **8. SUPERVISOR'S REPORT**

- a. Mr. Syme reported construction in the District is still moving along. A couple of items of interest are the North Union Apartments are now connected to our line, the project on 7100 South 150 East there are 4 houses ready to be torn down and replaced with 16 units, and Cubby's restaurant is now connected.

Mr. Syme's has wanted to thank the Board for their approval of the new software for keeping an electronic report of manholes and cleaning tasks. Mr. Syme's stated he has the program customized for the District's use and it is working great. There have been 242 manholes inspected and the material and condition of the manhole information has been downloaded for all the operators to pull up when needed. In addition, the cleaning history is now being documented in the GIS system. Mr. Syme's also stated, in the future if the Trustees would like to see a presentation of how the system works, he would be happy to do that.

## **9. TRUSTEES**

- a. Mr. Sperry asked Mr. Powell if the District is testing the sewer system for COVID19. Mr. Powell stated the South Valley Water Reclamation Facility (SVWRF) is testing only at the plant. Mr. Powell believes if the SVWRF feels there is a problem they will inform the Districts and start testing at manholes.

## **10. CLOSED MEETING**

**Upon motion** made by Mr. Sperry, Seconded by Ms. Smith and passed unanimously, the Board moved to close the public Board Meeting and enter into a closed session.

**Upon motion** made by Mr. Sperry, Seconded by Ms. Smith and passed unanimously, the Board moved to close the closed session.

**Upon motion** made by Mr. Sperry, Seconded by Ms. Smith and passed unanimously, the Board moved to open the public Board Meeting.

Mr. Bell stated the reason for the closed session was to discuss possible litigation.

**ADJOURN:** Upon unanimous vote by the Board, the meeting was adjourned at 1:12 PM. The next Board meeting is October 14, 2020 at Noon.